

PRESIDENCY UNIVERSITY
86/1, COLLEGE STREET
KOLKATA-700 073

Tender Notice

Tender Notice for “Supply and commissioning of Heal Force - HF-151UV CO2 Incubator along with accessories at Presidency University / Kolkata”

Tender Notice no. : - Instruments/ PU/SBT/ SERB-DST/ SMO/2019-20/01

Dated : 06.01.2020.

Presidency University, Kolkata invites sealed tenders for “Supply and commissioning of Heal Force - HF-151UV CO₂ incubator and accessories at Presidency University, Kolkata” as per details in Annexure “B” under **Two Bid system**. Interested bidders are requested to provide their bids as per the item and specifications in Bill of Quantities (Annexure- B) and General Terms & Conditions (Annexure- A) along with the signed Vendor Data Sheet and Declaration (Annexure– C) and Financial Bid (Annexure –D).

All the above mentioned documents should be in two separate sealed envelopes: 1. envelope of Technical Bid and 2. envelope of Financial Bid. The envelope of Technical Bid should contain Annexure A, B and C dully filled up and signed, Demand Draft for Tender Fee and all other required documents. The envelope of Financial Bid should contain Price Bid (Annexure –D) only. Both the Financial Bid and Technical Bid should be put in a Master Envelope.

The Master Envelope should be sealed and superscribed with the words:

Tender for: “Supply and commissioning of Heal Force - HF-151UV CO2 incubator along with accessories at Presidency University/Kolkata”

Tender Notice no. : Instruments/ PU/SBT/ SERB-DST/ SMO/2019-20/01

The above mentioned Master Envelope should be **addressed to the Finance Officer, Presidency University, 86/1, College Street, Kolkata -700 073** and **dropped in the Tender Box placed at Finance Office, First floor of Main Building of the University.**

Tender Fee : Rs. 500.00 (Five Hundred) only
Last date of submission of tender bids : 16.01.2020 up to 03.00 pm
Date of opening of tender bids : 16.01.2020 at 03.30 pm

Financial Bid will be opened only if Technical Bid is found in order after technical evaluation.

The University at its own discretion may cancel any or all the bids without assigning any reason. The University may not confine itself to issue purchase order in favour of the lowest bidder.

Sd/-

Registrar
Presidency University/Kolkata

General Terms & Conditions

1. Tender Fee: Rs.500.00 (Five Hundred) only. The tender fee is to be paid in the form of **Demand Draft/Pay Order drawn in favour of Presidency University, payable at Kolkata.**
 2. Opening of Bid: The bids shall be opened in presence of the intending bidders who may choose to be present.
 3. Late Bid : Any bid received late after the deadline of submission of the bid shall be rejected and returned un-opened to the bidder.
 4. The quoted price shall remain open for acceptance till the validity period of 90 days from the date of opening of tender. No revision/modification in the tendered rate will be allowed during the validity of tender.
 5. Negotiation may be made with the lowest bidder if the bid value is unreasonable.
 6. Schedule of quantities :- As per Annexure “ B
 7. Warranty : Warranty period should be 3 (Three) Years ProSupport with Next Business Day Onsite Service from the date of commissioning. Any defect in design, manufacturing and materials. Supplier shall warranty to replace or rectify at free of cost in any case any equipment or part/parts thereof is/are found unserviceable due to above reason within the warranty period as above. Supplier shall also issue warranty certificate to the effect that the material delivered by them are new with sound and effective design and free from any defect arisen due to defective materials, faulty design or defective manufacturing.
- Time and date of delivery of materials as stipulated in the Order shall be deemed to be the essence of the contract.
8. Statutory deduction of Income Tax on works contract, if applicable, shall be made from all interim and final payments as per the extant Rules.
 9. Price should be including GST and other charges. The University will not pay anything extra.
 10. To ensure payment of GST charged in the bill to the Presidency University the relevant GST Return is to be filed by agency in the GST portal within due course of time. GSTIN No. as well as SAC/HSN Code No. and the University GST No. must be mentioned in the Tax Invoice in absence of which the invoice cannot be processed for payment.
 11. The University will provide DSIR Certificate to the L-1 bidder, if necessary, for the purpose of exemption of Customs Duty and GST as per the extant Rules and Notifications.
 12. Income Tax Deduction at source as per the Income Tax Act, 1961 and GST deduction at source as per GST Rules will be made at the time of payment of the invoice.
 13. The successful bidder shall have to execute the supply within Thirty (30) days from the date of issue of firm Purchase Order. The delivery should be made to the Laboratory of Dr. Susmita Mondal, Assistant Professor, School of Biotechnology, Dept. of Life Sciences, Presidency University, Canal Bank Rd, DG Block , Action Area 1D, Newtown, West Bengal 700156.

14. The University reserves the right to accept or reject any or all bids either wholly or partly without assigning any reason thereof.
15. The University reserves the right to postpone/withdraw/cancel the tender without assigning any reason thereof.
16. Payment terms - Full payment will be released after successful delivery and installation of the item and after submission of Tax Invoice and challan duly certified by Dr. Susmita Mondal.
17. In case of any dispute relating to the above purchase, the decision of the Competent Authority of Presidency University shall be final and binding on the bidders. In case of any litigation, the jurisdiction shall be Kolkata only.
18. The University does not bind itself to offer any explanation to those bidders whose technical bids have not been found acceptable.
19. The bidder should be Kolkata based.

Bill of Quantities

Model : Heal Force - HF-151UV CO₂ incubator and accessories

Sl.	Item	Specification	Quantity
1.	Capacity	151L interior capacity Smooth inner casing, made of stainless steel, with rounded corners on all sides for easy cleaning 10 positions for shelves with a minimum supply of 3 shelves	1
	Dimensions Outer dimension (D*W*H) Interior dimensions (D*W*H) Shelf dimensions (D*W)	768mm*615mm*865mm 530mm*470mm*607mm	
	Heating System	Air-jacketed direct heating system Temperature range: ambient +5°C to 50°C Microprocessor PID temperature controller Temperature deviation at 37 °C: +/- 0.1°C Temperature sensor made of platinum (Pt100)	
	CO ₂ regulation	Thermal conductivity (TCD) CO ₂ sensor CO ₂ range: 0 to 20% CO ₂ recovery time should be less than 3 minutes CO ₂ concentration setting deviation ±0.1%	
	Humidity	Relative humidity ≥ 95% from distilled water (max. 4 litre) stored in base of cabinet (not a tray) and the patented tilted water reservoir system should be supplied to keep the air humidity absolutely stable.	
	Ultraviolet disinfection	254nm	
	Safety measures	Alarm for over-temperature & high / low CO ₂ inside chamber and overtime opening of outside door Inner safety glass door	
	Inlet filter for CO ₂ supply	Co ₂ passes through the HEPA filter which is able to filter particles larger than 0.3µm at 99.998%	
	Power supply	110V/60Hz	
2.	<u>Accessories:</u>	Tarsons -ROCKER Vacuum Pump- Rocker 400 (code 7011), Complete with filtration flask and silicon tubing system.	1

VENDOR DATA SHEET

1. Name of the Bidder :
2. Name of the Contact person:
3. Full postal address :
4. Email ID :
5. Telephone no.: Office : Residence :
Mobile :
6. Vendor/Agency PAN No (attach a copy of PAN card). :
7. GST Registration No. (attach a copy of GST Registration certificate) :
8. Trade Licence:
9. Credentials/ copy of the Purchase Orders for similar items [preferable from the University / other Higher Educational Institutions]
10. Authorization Certificate of the OEM in favour of Bidder [Copy to be attached]
11. Any other information : (Please furnish separate signed papers)
- 12.. Details of Tender Fee :
Demand Draft No. _____ Date _____ Amount Rs. 500/- Drawn on _____ Bank,
Branch _____.

DECLARATION

1. I _____, Son / Daughter of Sri _____, Proprietor/Partner/CEO/MD/Director/Authorized Signatory of M/s. _____ am competent to sign this declaration and execute this tender document.
2. I have carefully read and understood all the terms and conditions of the tender and hereby convey my acceptance of the same.
3. The information/ documents furnished along with the above application are true and authentic to the best of my knowledge and belief.
4. I/ we/ am are well aware of the fact that furnishing of any false information/ fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.
5. Each page of the tender document and papers submitted by my Company is authenticated, sealed and signed, and I take full responsibility for the entire documents submitted.
6. I/ our firm / company am / is not currently debarred or blacklisted in PRESIDENCY UNIVERSITY, Kolkata or in any national / government organization or educational institute/university for any supplies, products or services.
7. I/ our firm / company am / is /was /were not currently /previously involved in any corruption and fraudulent activities.

Signature of the Authorized Person

Date: _____

Full Name: _____

Place: _____

Company Seal: _____

(Signature of Tenderer with Company's seal)

[To be submitted in the bidder's letter-head]

Financial Bid

Particulars	Amount (Rs.) (Inclusive of all taxes and charges]
Supply and commissioning of Heal Force - HF-151UV CO2 incubator and accessories	

(Detailed specification as per Annexure "B")

Total Amount (In Words) : Rupees _____

Please specify the GST rate and HSN / SAC Code

(Signature of Tenderer with Company's seal)

Check List for the Tender

(These are the mandatory documents which needs to be submitted with Technical Bid)

1. Tender fee.
2. Certificate of Valid Trade License
3. Attested copy of PAN card, GST Registration Certificates
4. Copy of Income Tax return for the Assessment Years 2017-18, 2018-19 and 2019 -20
5. Attested copies of Purchase Order as mentioned in Annexure C.
6. Technical Setup details in Kolkata & India and their plan to address issues about services, maintaining minimum service inventory etc.
7. The Signed copy of the tender document, with company seal, agreeing to the terms & conditions and declaration.
8. Technical Compliance (Annexure B) duly filled.
9. Declaration (Annexure – C) as asked in the Tender Document.

All Bidders’ are requested follow the above Check List while quoting.

