



PRESIDENCY UNIVERSITY, KOLKATA  
86/1 COLLEGE STREET, KOLKATA - 700 073

**Hostel Admission Form for Research Scholar/ Research Associate-2023**

Girls' Hostel  Boys' Hostel

*(This application does not guarantee allotment)*

*Paste your recent  
passport size  
photo*

1. Name of the Student:
2. Application No:
3. Department:
4. Course:
5. Email ID:
6. Mobile No.
7. Whether belongs to SC/ST/OBC/PWD/Minority:
8. Blood Group:
9. Name of Father:
10. Name of Mother :
11. Name of Guardian with Ph. No.
12. Name of Local guardian (if any) with Ph. No.
13. Emergency Contact No.
14. Address for Correspondence:
15. Permanent Address:

**13. Occupation and Monthly Income of Parents/Guardian:**

*(Income Certificate from Employer/BDO/SDO or any equivalent Group-A govt. officer or Secretary of Panchayat/ Executive Officer of Municipality/Dy Commissioner of Municipal Corporation etc to be enclosed)*

**14. Name of the last Examination and marks obtained:**

*(Attested copy of Marksheet/certificate to be enclosed)*

**15. Approximate distance from Residence to the University:**

*(Certificate from MP/MLA/Panchayat/Gazetted Officer or OC of the Local Police Station or from the Head of the Institution last attended and attested copy of the Ration Card/Adhaar Card/Voter ID to be enclosed as proof of residence)*

*I, \_\_\_\_\_ do hereby agree to comply with the rules and regulations of the hostel as and when stated by the university and I am also fully aware that any incident beyond the jurisdiction of the hostel premises leaves no responsibility with the hostel authority/university authority.*

\_\_\_\_\_  
*Signature of the Applicant*

\_\_\_\_\_  
*Countersigned by Parent/Guardian*

\_\_\_\_\_  
*Recommended by Head of the Department*

Please attach the following documents:

- a. *SC/ST/OBC/PWD certificate*
- b. *Report of blood group*
- c. *Income certificate*
- d. *Distance certificate*
- e. *Marksheet/final grade card of the last examination*

## Payment/fees to be made at the time of hostel admission

Establishment Charges (one time) = ₹2000/-

Seat Rent (per month) = ₹300/-

Caution Money (one time) = ₹5000/-

*Caution money is refundable at the time of hostel clearance after adjustment with hostel dues, if any (e.g. damage of any hostel property; if the persons involved in damage remain unidentified, then all the boarders will be fined equally).*

*(For Office Use Only)*

Certified that \_\_\_\_\_  
may be admitted to the Girls' Hostel/Eden Hindu Hostel and he/she is requested to deposit  
the hostel fee to the Hostel Office.

*Dean of Students*

*Hostel Fees Receipt (Admission)*

Received an amount of Rs. ( )  
from..... Vide Money Receipt No.

Office Assistant

Certified that \_\_\_\_\_  
has been provided hostel accommodation and allotted Room No \_\_\_\_\_ in  
the Girls' Hostel/ Eden Hindu Hostel.

Superintendent